



Last Revision – 01.04.2023  
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 Registration Number: 2008/219504/23  
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## INGENIO ACADEMY – REGISTRATION FORM 2023

Once off registration fee – R350 (includes swim cap, storybook for badges & swim bag) collect @ 1<sup>st</sup>/2<sup>nd</sup> swim lesson

**Group 1**   
 (Mondays & Wednesdays)  
 2 x 30-minute lessons a week  
**R610 per month**

**Group 2**   
 (Tuesdays & Thursdays) If available  
 2 x 30-minute lessons a week  
**R610 per month**

**Group 3**   
 (Fridays) If available  
 1 x lesson a week  
**R610 per month**

RECEIVED TIME SLOT   
 Time that has been given:

REQUEST A TIME SLOT   
 You will be contacted

### SWIMMERS DETAILS - (baby/child/adult) SECTION 01

Full Name:			Surname:			
Date of Birth:			Current Age:		Male or Female: <input type="checkbox"/> M <input type="checkbox"/> FM	
School:			Class:			
Previously attended swim lessons:	YES	NO	Swimming ability:	BEGINNER	WATER CONFIDENT	STROKE DEVELOPMENT
Previously near-drowned experiences:	YES	NO	← If yes, please describe:			

### MEDICAL CONDITION - (It is the adult/parent's responsibility to inform Swimkidz SA of any change) SECTION 02

(Our Instructors are not qualified to teach children with special needs, as they might need one on one attention)

Does the swimmer suffer from any condition (physical/mental/medical):	YES	NO	← If yes, please describe:	
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### CONTACT DETAILS - (required if the swimmer is a minor) SECTION 03

1 x Email address for communication:	1 x Cell nr for WhatsApp communication:
<b>Mother's details</b>	
Full Name:	Surname:
Email address:	
Cell number:	Alternative nr:
<b>Father's details</b>	
Full Name:	Surname:
Email address:	
Cell number:	Alternative nr:

### PERSON RESPONSIBLE FOR THE ACCOUNT SECTION 04

ID Number:	
Email address:	Cell Number:

### DEBIT ORDER DETAILS – PAYMENT INSTRUCTION – COMPULSORY SECTION 05

NO MONTHLY EFT/CASH PAYMENTS – ONLY REGISTRATION & 1<sup>ST</sup> MONTH'S FEES WILL BE ACCEPTED EFT/CASH (OR IF WE CAN NOT LOAD YOUR DEBIT ORDER IN TIME FOR THE FIRST TIME)

SWIMKIDZ SA – ABSA – 632005 – CHEQUE ACC – 407 408 5608 – REFERENCE: CHILD NAME & SURNAME, EMAIL PROOF TO [accounts@swimkidzsa.co.za](mailto:accounts@swimkidzsa.co.za)

To:	SWIMIDZ SA, HEAD OFFICE				
Account holder Name & Surname:					
Bank Name:	Branch name/town:	Branch code:			
Account Number:	Type of Account:	CHEQUE	SAVINGS		
DEBIT ORDER DATE – PLEASE NOTIFY US VIA EMAIL IF YOU WANT TO CHANGE THE DATE:	1 <sup>ST</sup>	7 <sup>TH</sup>	25 <sup>TH</sup>	LAST DAY	
Swim Fee:	R	Per month			
Bus Fee:	R	Per month			
TOTAL AMOUNT OF THE DEBIT ORDER:	R	Per month			
ACCOUNT HOLDER'S SIGNATURE:			DATE:		

**DEBIT ORDER AUTHORIZATION****SECTION 06**

1. I/We hereby authorize you to issue and deliver payment instructions to your banker for collection against my/our abovementioned account at my/our abovementioned bank on condition that the sum of such a payment instruction will never exceed my/our obligations as agreed to in the Agreement.
2. The individual payment instructions so authorized to be issued, must be issued, and delivered monthly on or after the dates when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not be more or less than the obligation due. The reference for this deduction will be as follows: Swimkidz SA/franchise, first 3 letters of surname & registration date. For example, TBOT20211016.
3. Subsequent payment instructions will continue to be delivered in terms of this authority until the obligations in terms of the Agreement have been paid or until this authority is cancelled by me/us by giving you notice in writing of not less than one month in advance and sent by email or fax to Swimkidz SA.
4. This agreement entitles Swimkidz SA to revise the amount with the yearly increase. Thus, information will be communicated well in advance and in writing.

**LATE PAYMENTS:**

1. Unpaid debit orders must be paid via eft, an email with an invoice will be sent. A debit order cannot be reloaded. Fees are payable strictly monthly in advance.
2. Late payments or payments referred to the drawer will be subject to an administration fee; This fee will be determined by management from time to time.
3. Accounts outstanding for 30 days and more will be handed over to Swimkidz SA's attorneys for collection.

**TERMINATION/CANCELLATION OF LESSONS:**

1. **In case of cancellation from enrolment, request a cancellation form via email, complete and send it back to the office, admin@swimkidzsa.co.za for us to cancel the lessons and the debit order. Your cancellation will be processed once it is received by Head Office (Cancellation form received before the 15<sup>th</sup> of a month will be for the current month's notice, cancellation form received after the 15<sup>th</sup> of a month will only be for the following month's notice-Thus you will still be liable to pay for the following month's fee). No verbal, SMS or WhatsApp cancellation will be accepted. Failing to send a cancellation form will make the account holder liable for that month's swim fees.**

**CANCELLATION:**

I/we agree that although this authority and mandate may be cancelled by me/us, such cancellation will not cancel the Agreement. I/we also understand that I/we cannot reclaim amounts, which have been withdrawn from my / our account (paid) in terms of this authority and mandate if such amounts were legally owed to you.

**MANDATE:**

I/we acknowledge that all payment instructions issued by you shall be treated by my / our abovementioned bank as if the instructions had been issued by me/us personally.

**VERY IMPORTANT****SECTION 07**

1. **Swimkidz SA undertakes to offer all the lessons as stated on our yearly calendar, thus you are still liable to pay the normal monthly fees in 12x equal payments. The date of enrolment does not apply. Most families go on vacation during School holidays and for this reason, we are closed during this time.**
2. **NO** lessons will be moved earlier or later in the day (or to another day) if you cannot make your scheduled time due to school activities, etc. Please ensure that you book a time slot that you will be able to attend MOST of the time – to avoid missing too many lessons.
3. Monthly fees are payable in advance. Swimmers will not be allowed to swim if fees are not paid in full.

**POOL ETIQUETTE****SECTION 08**

1. Swim caps are compulsory, due to hygienic reasons. NO swimmers will be allowed to swim without them.
2. No toys, water wings, swim goggles or personal floatation devices are allowed. (Swim goggles are only allowed from Senior Bronze level and up)
3. We accept no responsibility for loss or damage to property whatsoever. All personal items must be marked clearly.
4. Parents must refrain from interfering with lessons as children are easily distracted and regaining concentration, once lost is difficult.
5. To Avoid disrupting lessons please wait in the waiting area until it's your turn to swim.
6. Nobody is allowed on the pool deck. Only the parents swimming in the baby program are allowed on the pool deck.
7. Please note that you are responsible for your child before and after the swim lesson. Our floor staff and instructors cannot supervise a child when a lesson is finished. (Please note that if we fetch your child at a nursery school for swimming that this is not applicable, and your child is then under our care and our responsibility)
8. Please ensure that you arrive on time after a lesson is finished to collect your child.
9. Please arrive on time for your swim lesson to avoid disrupting the lesson.
10. Please don't put Sunscreen/Vaseline/Conditioner/ Body lotion on before you swim. This makes swimmers slippery in the water.
11. Please take off all jewellery & other accessories like earrings/ watches/rings/necklaces/bracelets before you swim.
12. Please do not eat 15-30 minutes before a swim lesson. A Swimmer getting sick in the pool will result in us having to evacuate the pool and close it for that day to clean the water.

**CLASS RATIOS****SECTION 09**

We will have 1 teacher per 5 swimmers in a class or 10 swimmers with 2 instructors. Please note that swimming is a physical sport and there is resistance in the water that works against the body. Swimmers need at least 1 minute of recovery time in between certain activities that are physically challenging so that they can catch their breath.

**LESSONS MISSED****SECTION 10**

1. Please send a WhatsApp message to one of the numbers above when you are unable to make it for one or more of your lessons.
2. **Lessons which are not attended by swimmers will be forfeited; however, lessons which are cancelled by Swimkidz SA will be caught up.**
3. If a swimmer misses a lesson due to serious medical conditions (For example, bone fractures, childhood illness(pox/measles/mumps) or operations), this lesson will be caught up in a time that is suitable for the swim instructor. This will only happen if we receive a doctor's letter within a week after diagnosis.
4. NO lessons will be caught up for Flu, Covid-19, or Stomach flu.
5. NO lessons will be caught up for excursions or extracurricular activities at schools that are planned during a child's scheduled swimming time. The swim instructor will still be available to do these lessons; the parent must decide what activity the child must attend.
6. Swimmers who fail to attend lessons for a period of 3 weeks without notice will forfeit their time slot.
7. Swimmers who are more than 15 minutes late for a lesson will forfeit the lesson. Being late for a lesson disrupts the class.
8. **Swimkidz SA will not "catch up on" any swimming lessons missed, due to Eskom or Municipal related issues or any Covid-19-related issues. Please also see our standard operating procedure when lessons cannot take place.**

SIGNATURE PARENT:

Please note that although this is the standard operating procedure, in most cases we will always first try to catch up on missed lessons even if the reason for lessons not taking place was not due to any fault of Swimkidz SA.

There are many reasons why a lesson/s may not be able to take place and we must clarify the reasons.

- A. Instances where Swimkidz SA will catch up lessons, will include any action that we have control over and can rectify like an instructor getting sick, or failures of equipment that causes water to be cold or not on standard, for more than one day.
- B. If lessons cannot take place because of reasons or actions outside of our control or that we cannot rectify ourselves, like extreme weather, electrical failures from Eskom or the municipality, or related to actions or events at a premise where we rent, or by instruction of governmental authority and no catchup days are available, lessons may be forfeited.

In a case where we decided to catch up on lessons in **scenario B** situations and then later do not have enough available catchup days for a **scenario A** situation in the same term, we reserve the right to fall back onto the days already caught up.

#### Electrical failures.

Concerning electrical failures, the heat pumps used to heat the water draw an enormous amount of power, especially with startup and cannot be run economically or safely by large generators, most of our premises will also not allow for large noisy generators, and that is why it is seen as a situation that we do not have control over and cannot rectify.

#### Dry lessons:

In extreme cases like extreme cold, dangerous lightning in the area etc. we do dry lessons, which is a critical part of our curriculum. Dry lessons are important, so we incorporate them into our normal lessons. It is important that students still attend these lessons because skills are taught that cannot be taught in the water. (If you need more information on dry lessons, please contact us).

### SWIMKIDZ SA ASSUMPTION OF RISK & LIABILITY – RELEASE AGREEMENT

### SECTION 12

Whilst every care is taken to ensure your or your child's safety, Swimkidz SA or employees shall not be held liable for any loss or damage to property or injury to any person or child participating in swimming lessons, or whilst on the property, directly or indirectly.

I, \_\_\_\_\_ parent/guardian \_\_\_\_\_, participant, hereby affirm that I am aware of and understand there are inherent hazards associated with all in-water activities which may result in serious injury or death. For Tod's/Baby swim I hereby fully understand that my child/children may be at a higher risk of contracting any childhood illnesses due to irregular vaccination. I understand there are certain risks associated with aquatic activities conducted in and around a swimming pool, and I expressly assume the risk of said injuries. I understand and agree that neither the instructors conducting these activities, the facility through which this activity is conducted, SWIMKIDZ SA nor any of their respective employees, officers, agents or assigns (hereinafter referred to as "Released Parties") may be held liable or responsible in any way for any injury, death or other damages to my child, me, my family, our heirs or assigns that may occur as a result of my child's participation in this activity. I further understand that swimming is a physically strenuous activity and that my child will be exerting him/herself during this activity and that if my child is injured as a result of heart attack, panic, hyperventilation, etc., I expressly assume the risk of said injuries to my child. I affirm that I will not hold the above-listed individuals or companies responsible for the same. In consideration of my child being allowed to participate in this activity I hereby personally assume all risks in connection with the activity for any harm, injury or damage that may befall my child while participating in the activity, including all risks connected therewith, whether foreseen or unforeseen.

### BUS IDEMNITY (FOR BUS USE ONLY)

### SECTION 13

**\*\*\* PLEASE SEND BIRTH CERTIFICATE WITH THIS FORM (ONLY IF TRANSPORT IS AVAILABLE)**

I, \_\_\_\_\_ parent/guardian \_\_\_\_\_, hereby give permission that my child may make use of the bus service provided for swimming lessons. I herewith indemnify Swimkidz SA (as well as any other subcontractor which Swimkidz SA may make use of from time to time) of any claim that might occur for any losses, injuries, death, or any other occurrence which may result from transporting my child to and from swimming lessons.

### UNDERSTAND & ACCEPT THE TERMS & CONDITIONS SET OUT IN THIS DOCUMENT (SECTION 1 – 13) AND THAT ALL DETAILS ARE ACCURATE

This form contains terms, conditions and indemnity as an additional sheet and forms a binding contract once signed. I/we acknowledge that we have read and consent to the same and warrant that the information set out above is correct. Hereby I agree that I fully understand and accept the terms and conditions set out in this document (Section 1 to 13) and that all detail is accurate. Upon signature of this document and first payment, it is accepted that the terms & conditions of Swimkidz SA; as set out in this document, are wholly accepted, and agreed to by the parent/guardian and/or student/swimmer.

**TAKE A PHOTO ON YOUR FIRST LESSON USING OUR SELFIE FRAME AND SHARE IT ON FACEBOOK AND INSTAGRAM. TAG US ON @SWIMKIDZSA**

\*If we fetch your child from school for their swim lesson, our staff will take a photo and send it to you, making sure you don't miss out on the big day.

\_\_\_\_\_  
Mother (Guardian) Signature:

\_\_\_\_\_  
Father (Guardian) Signature

\_\_\_\_\_  
Signature (Adult Swimmer)

\_\_\_\_\_  
Date Signed

**PLEASE DO NOT SHARE ANY PHOTOS YOU TAKE DURING SWIM SESSIONS ON SOCIAL MEDIA, IF OTHER SWIMMERS APPEAR IN THE PHOTO.**

From time-to-time management will take photos & videos for training purposes for the Swimkidz SA Franchise Group and for social media. **Only sign if you give your consent.**

SIGNATURE PARENT: